



## **Proposal Guidelines for Art in Public Spaces**

The following guidelines are provided to help inform requests for official review and approval of art in public spaces at The University of Texas at Austin.

### **PROCESS**

Please understand that the process of evaluating a proposal for a work of art on the university campus may take several months. Proposals follow the below steps to gain approval:

- The Committee for the Review of Art (CRA) accepts proposals for works of art intended for exterior spaces on the university's campus.
- After careful evaluation, the CRA shares its recommendation with the provost.
- The provost reviews proposals, consults with stakeholders as needed, and delivers a recommendation to the university president.
- The president decides if a work of art will be approved, unless the work of proposed art is a donation. If the work of art is a donation then the Board of Regents decide if the art proposal is accepted.

Please submit applications to:  
Edward Chambers  
Chair, Committee for the Review of Art  
[eddiechambers@austin.utexas.edu](mailto:eddiechambers@austin.utexas.edu)

### **SUMMARY**

Please provide the following information.

#### Contact

1. Date of request
2. Requesting unit
3. Contact name, address, phone, and email

#### Project

1. Name of artist
2. Title of work
3. Proposed project location
4. Proposed installation date and length of display
5. Estimated art value and project cost

## 6. Summary description

### **PROJECT PROPOSAL**

Please consider the below questions and add any additional information necessary to explain the project.

1. Describe the project and the ways it would benefit the university. Include information about the work's relevance and anticipated public response.
2. What are the proposed terms? (loan, purchase, donation, etc.)
3. What contribution would the artwork make to the cultural environment?
4. How does the project support diversity, equity, inclusion, and accessibility?
5. What is the artistic merit of the proposed project in terms of quality, condition, rarity, provenance?
6. Does the object have art historical merit? Would it have relevance to art history and other curricula?
7. Who created the work and how would you characterize the artist's stature?
8. Is the proposed project intended to become part of the Landmarks collection ([www.landmarks.utexas.edu](http://www.landmarks.utexas.edu))?
  - a. If yes, then how does it relate to other works in the collection?
  - b. If no, then how does it relate to other artwork on the university campus?
9. Would the project fall within the collecting scope of one of the other collecting entities on campus (Blanton Museum, Ransom Center, Warfield Center, Center for American History, etc.)? If so, then have those units been contacted?
10. Has the project been coordinated with the Public Art Master Plan maintained by Landmarks (<http://landmarks.utexas.edu/fag#n242>)?
11. What would be the quality of the presentation in the architectural or landscape setting?
12. Has the administrative unit that oversees the proposed location reviewed the proposal?
13. Please describe any fixtures that will be needed in the presentation of the work (pedestals, lighting, etc.).
14. How will the artwork, installation, and maintenance be funded?
15. Is the artwork made of durable materials and construction? Can it withstand continuous display with normal light and temperature conditions, and without security monitoring?
16. Please describe any anticipated maintenance needs.
17. Does the artwork and the proposed installation meet safety and disability standards?
18. Has the work been vetted for ADA compliance?
19. How will the public learn about the significance of the artwork? Will there be explanatory texts, signage, or other educational efforts to support it?
20. Who has endorsed this proposal?
21. Please add any additional information for review.

## **EXHIBITS**

The following materials will help facilitate your proposal.

1. Images of the artwork with dimensions and materials
2. Artist CV or bio
3. Mockup of the proposed site location
4. Project Budget (please indicate sources of funding and costs for purchase, installation, deinstallation, and maintenance)

Please add any additional exhibits for review